March 5, 1963

In an effort to facilitate communications and provide more rapid response to questions concerning technical aspects of current contracts between your company and our organization, we have retained

representative of our office.

be greatly appreciated.

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as a technical who has been known to us pro-25X1A fessionally for a number of years, is well qualified and has been quite recently indoctrinated here into our current operation. He is cleared for

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Because of the distance separating us and the pressures of recent times requiring the attention of our Staff personnel in the Washington area, it was felt that a means for more frequent personal contact between us was required. It is our desire that both your company and the Government services to the fullest extent possible in this regard. utilize

access to classified information relating to our contracts through TOP

has been instructed to restrict his attention to problems or potential areas of concern pertaining to those programs for which we have contracts with your company. You are cautioned, as he has been, not to discuss with him other contracting activities you may have with the Agency. has been asked to stay alert for new ideas which may be of potential interest to our organization. We expect that you will exercise discretion regarding disclosure of items of proprietary interest services in a to your company. It is our intent to utilize manner conforming to the highest ethical standards. Your assistance will

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if he has not already, will be contacting you in the near future to set up a somethat regular schedule of visits to your company. Please feel free to discuss any technical aspects of our contracting relationship with him so that he may either answer for us or secure a prompt response.

## DECLASS REVIEW by NIMA/DOD

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We shall continue, insofar as their workloads permit, to schedule periodic visits by the regular contract monitor assigned from our office to your company. Should you have questions concerning this arrangement with please feel free to call me.

is authorized to receive classified material through SECHET via registered mail concerning our contracts with you at the following

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OUTER ENVELOPE:

INNER ENVELOPE:

Le may also be reached at

Very truly years...

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